

TALBOT COUNTY, MARYLAND PUBLIC NOTICE

INVITATION TO BIDDERS

**TITLE: CHESAPEAKE MULTICULTURAL RESOURCE CENTER, RENOVATION,
331 E. DOVER STREET, EASTON, MARYLAND**

BID NO.: 22-10

Sealed Bids shall be accepted by the Office of the Talbot County Manager, Courthouse, 11 N. Washington Street, Easton, Maryland, 21601 until 11:00 a.m. on Thursday, May 12, 2022, at which time they shall be opened and read aloud. E-mailed or faxed bids will not be accepted.

The Scope of Work consists of renovating a 1,126 square foot brick warehouse structure into a community center at the rear of the Chesapeake Multicultural Resource Center, Inc. located at 331 E. Dover Street, Easton, Maryland. Renovation work includes: repointing of all brick exterior, major repairs to eroded brick, powerwash and exterior coating sealant, remove and replace windows, removal of interior walls, leveling and installation of new hardwood floors, replace drywall on walls and ceilings, creation of attic storage space, installation of lighting, a/c units, removal of old and installation of new bathroom facility, interior painting, installation of a licensed kitchen to include hood fire suppression system.

Partial funding for this project is through a Maryland Community Development Block Grant (CDBG). All federal CDBG requirements shall apply to the contract including Davis-Bacon Act and the Contract Work Hours and Safety Act. The contractor(s) shall also comply with HUD Form 4010 Federal Labor Standards. All submitted bids shall be valid for ninety (90) calendar days after the close of the bid period. Contractor(s) will abide by the Copeland Act and agree not to kickback any part of laborers' wages. Bidders agree to pay workers weekly and to maintain payroll records in accordance with HUD Form 4010 Federal Labor Standards. Minority contractors are encouraged to bid. In addition to the sealed bid proposal, proof of Worker's Compensation Insurance, references, and the ability to fulfill the terms of the contract must be included.

BID SURETY: 5% Bid Bond, Cashier's Check or Certified Check to be submitted with the Sealed Proposal. **CONTRACT BONDS:** The successful Bidder shall submit a 100% Performance Bond and a 100% Labor & Materials Payment Bond upon award of contract.

A Mandatory Pre-Bid Conference will be conducted at 2:30 p.m. local time on Monday, April 25, 2022 at the project site, 331 E. Dover Street, Easton, Maryland 21601.

The Request for Proposal and Other Contract Documents may be obtained at your cost from Chesapeake Multicultural Resource Center, 331 E. Dover Street, Easton, Maryland or online at www.chesmrc.org or <https://talbotcountymd.gov/Community/grant-opportunities>.

Talbot County, Maryland reserves the right to reject any or all bids or to accept any bid, or portions thereof, when in their judgment, the public will be better served.

**TALBOT COUNTY BID FORM
BID NO. 22-10**

Chesapeake Multicultural Resource Center, Inc.
c/o Office of the Talbot County Manager
Clay B. Stamp, County Manager
Courthouse
11 N. Washington Street
Easton, Maryland 21601

**TITLE: CHESAPEAKE MULTICULTURAL RESOURCE CENTER, RENOVATION,
331 E. DOVER STREET, EASTON, MARYLAND**

OPENING: Thursday, May 12, 2022 @ 11:00 A.M. LOCAL TIME

Proposal of _____ (hereinafter
called "**Bidder**", organized and existing under the laws of the State of _____
doing business as _____.*

***Insert "a corporation", "a partnership", "a joint venture", or "an individual" as applicable.**

Bidder hereby submits proposal for the above titled project. Having carefully examined the specifications and drawings for the named project and have received clarification on all items of conflict or upon which any doubt arose, the undersigned hereby agree(s) to furnish all labor, material and equipment required for complete work in strict accordance with the contract documents. **Bidder** also understands that Talbot County, Maryland has the right to delete any portion of the work herein described and **Bidder** shall perform other approved items of the contract accordingly.

In order to ensure all bidders have the same information and understand the scope of the project, a **Mandatory Pre-Bid** meeting will be held on Monday, April 25, 2022 at 2:30 p.m. at the project site, 331 E. Dover Street, Easton, Maryland 21601.

Bidder acknowledges receipt of the following addenda:

Bidder hereby agrees to perform all the work described in the Statement of Work for the stipulated sum of:

TOTAL BASE BID: _____
(Total Price shown on Pricing Summary)

_____ Dollars (\$ _____)
Written Figures

WORK	BID PROPOSAL (Figures)
Repointing of brick exterior, major repairs to brick, powerwash and sealant	\$
Remove/replace six windows	\$
Removal of interior walls and installation of main support beam	\$
Installation/level new hardwood floors	\$
Remove and replace all old drywall on walls and ceilings	\$
Creation of attic storage space and installation of stairs	\$
Lighting installation	\$
AC unit installation	\$
Removal of old and installation of new bathroom facility	\$
Painting for interior walls	\$
Commercial kitchen equipment purchase and installation w/fire suppression system	\$
TOTAL	\$

It is understood that the bid price will be firm for a time period of ninety (90) calendar days from the bid opening date and that if the undersigned is notified of the acceptance of this proposal within this time period, s/he agrees to execute a contract for the above stated compensation and retainage and supply all required bonds, insurance forms, workmen's compensation and related documents within ten (10) calendar days of the notification.

Contracts are subject to the Davis-Bacon Act. The wage decision provided in this bid package *may* change before bid opening. If this happens, bidders will be notified and they should adjust their bids accordingly.

Affidavit I is to be submitted by all bidders with the Talbot County Bid Form.

Federal Employer I.D. Number: _____-____-_____

or if not an employer,

Social Security Number: _____-____-_____

SUBCONTRACTOR LISTING

The following subcontractors will be employed by this contract:

Phase	Type of Work	Subcontractors Name, Address and Phone# (Enter "to be determined" if not known)	Percent of Total Work
_____	_____	_____ _____ _____	_____
_____	_____	_____ _____ _____	_____
_____	_____	_____ _____ _____	_____
_____	_____	_____ _____ _____	_____

Attach additional pages, as necessary. Types of Work not listed indicates that the Bidder intends to perform the work with own force.

The Bidder shall not award work to subcontractor(s) in excess of fifty (50%) percent of the Total Price, without written approval of Talbot County, Maryland.

(Sign for Identification)

AFFIDAVIT I

**TITLE: CHESAPEAKE MULTICULTURAL RESOURCE CENTER, RENOVATION,
 331 E. DOVER STREET, EASTON, MARYLAND**

BID NO.: 22-10

NON-COLLUSION CERTIFICATE

COUNTY

OF: _____

STATE

OF: _____

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the “person” shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

The contractor(s) will abide by the Copeland Act and agree not to kickback any part of laborers’ wages. Contractor(s) agree to pay workers weekly and to maintain payroll records in accordance with the Davis-Bacon Act and the Contract Work Hours and Safety Act.

I, we do solemnly declare and affirm under the penalties of perjury that the contents of the foregoing affidavit are true and correct to the best of my knowledge, information and belief.

DATE

SIGNATURE

PRINTED

TITLE

FIRM NAME AND ADDRESS

(Sign for Identification)